



Division of Laboratory Animal Resources

Request to Import Rodents

- To request the introduction of animals from sources other than commercial vendors approved by the Division of Laboratory Animal Resources (DLAR), please complete this form and return it to Ronda Combs, E-mail: ronda.combs@uky.edu; fax:323-6002; 204 HSRB (DLAR main office).
- A **\$25.75** (domestic) or **\$51.50** (international) processing fee will be charged to your account in addition to any related shipping charges i.e. technician time.
- **Missing information will cause delays in processing the request.**
- Shipment of animals will be arranged through the DLAR Animal Import Coordinator, Ronda Combs at 323-6018. After approval you will be notified by e-mail.

Date Submitted: _____

Animals: Species: _____ Genotype: _____ Background Strain: _____

Males _____ # Females _____ Are these animals to be used for breeding? _____

Facility: _____ Room #: _____ Account Number per Diem: _____

Principal Investigator:

Name: _____ Department: _____

E-Mail: _____ Phone: _____ Fax: _____

Approved IACUC Protocol Number: _____ Account Number: _____

University of Kentucky PI Lab Contact Person:

Person responsible for the transfer - person who is able to answer questions and will be notified of approval.

Name: _____ E-Mail: _____

Phone: _____ Fax: _____

Continued on back

Charging Instructions:

A \$25 (domestic) or \$50 (international) processing fee will be charged to your account in addition to any related shipping charges i.e. technician time.

Shipping charges to be paid by: Receiving (UK) Investigator Source Investigator

Source of Animals:

Investigator/Vendor: _____ Institution: _____

Address: _____ Proposed Arrival Date: _____

Import Shipping Coordinator/Contact (at source/sending Institution):

Name: _____ E-Mail: _____ Phone: _____

Fax: _____

Health Status Report and Statement of Husbandry Practices:

A health status report and a statement of husbandry practices are required for all incoming non-approved vendor source animals. The health status report must be current (within the last three months), and it must include full serology, and parasitology (endo- & ecto-) for the past 12 months. A statement of husbandry practices includes information such as housing conditions (micro-isolator, individually ventilated, conventional), as well as how the animals are handled (i.e. HEPA- filtered workbench), and their food/water specifications.

DLAR will obtain the Health and Husbandry Report. **Name of Veterinarian MUST be listed below in order to start processing the request.**

Name of Veterinarian (Other Institution): _____

Phone: _____ Fax: _____ E-Mail: _____