DLAR Research Supply Acquisition Form

Effective July 01, 2026, a Service Fee of $23.86 will be added to each Supply Order

How to submit this form:

email: Complete form, push sign here button for electronic signature, save, push **SUBMIT** by email to DLAR Business Office

Fax: Complete form, print, sign, and date, fax to (859) 323-6002

In Person: Complete form, print, sign and date, submit to DLAR Business Office in HSRB 204

Questions: DLAR Business Office, (859) 323-7132 or (859) 323-5885

Principal Investigator: _____ Department: _____

Protocol #: _____ Account #: _____

Contact Name: _____ Phone #: _____ Fax #: _____

Proprietary/ Generic Supply Name: _____

NDC#, If Available: _____ Manufacture: _____

Supply Type: (Tab, Cap, Inj, Oral, Tube, etc…) _____ Concentration: _____ Container Size: _____

Quantity: _____ Species for which drug is to be used: _____

Please describe below both the need and the use for this drug

Submitted By: _____ Date: _____
(Signature)

Submit Form

**********DLAR Use Only**********

Order Placed By: _____ Date: _____

Company: _____ Cost: _____

UPDATED:
April 2026