



**University of Kentucky
Research Foundation**

*Office of Sponsored Projects
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MEMORANDUM

TO: Principal Investigator

From: Office of Sponsored Projects Administration

Subject: Extension of Account After IRB Approval Expiration

The University has received an award for your study and established a financial account, but the account cannot remain open due to expiration of Internal Review Board (IRB) approval. To comply with sponsor guidelines, no activities involving human subjects may take place after IRB approval has expired.

However, OSPA will consider a request to keep the account open for a limited period after expiration of IRB approval if you: (1) certify that no activities involving human subjects will occur unless IRB approval is reinstated; and (2) answer the questions on the following page.

Such extensions are not permitted for federally funded studies. Moreover, waiting on payment is not enough on its own to justify extension. Lastly, if new charges are posted on a project that has since ended, the charges must have been incurred before the end date of the project period.

Thank you for your consideration.

PI Signature

Date

PI Name

