

**UNITE HUMANITIES & SOCIAL SCIENCE RESEARCH  
CALL FOR PROPOSALS**

Release Date: **10/02/2023**

Application Deadline: **11/30/2023**

Project Duration: **12 months**

Pilot funding is available to support projects of merit that explore equity from a humanities/humanistic social sciences lens. UNITE seeks to fund projects that consist of teams of at least two scholars at different career stages, from undergraduates to senior scholars. Interdisciplinary collaboration is encouraged, but not required. One component of UNITE's mission is to support research focused on disparities, health equity, and social justice that will result in "impactful scholarly outputs and extramural funding for sustainability." For more information on the UNITE RPA, see <https://www.research.uky.edu/unite-research-priority-area>.

A challenge for humanities and humanistic social science researchers is often finding collaborative spaces to develop publications and larger grant projects. To help provide such spaces, UNITE requests proposals that will convene two or more scholars in pursuit of impactful work focused on equity.

Participants will be expected to participate in regular (at least monthly) meetings with research collaborators throughout the project year. **Tangible results are expected from the funding: e.g., a grant application; co-authored publication or collection (including a themed issue of a peer-reviewed journal or a series of articles in both scholarly and general audience outlets); digital publication or project; or conference/symposium (preferably with proceedings to be published).**

A maximum of \$12,000 will be awarded for a period of 12 months. The number of awards will depend on the type of proposals received. Eligibility is limited to full-time faculty (all title series including regular, research, clinical and special) at the University of Kentucky who are members of UNITE. Investigators in training – including students, residents, post-doctoral fellows, and clinical fellows – are not eligible to serve as PIs, but may serve as co-investigators. All University of Kentucky applicants must be members of UNITE, please email [UNITE-RPA@uky.edu](mailto:UNITE-RPA@uky.edu) to request membership. Applications are due **November 30<sup>th</sup>, 2023**.

Submit the application as a single (1) PDF file to [UNITE-RPA@uky.edu](mailto:UNITE-RPA@uky.edu). Applications must be single-spaced, at least 11-point Arial font, and adhere to standard grant 1/2-inch margins. **Applications that do not adhere to the font size or spacing requirements may not be reviewed.** Proposal submission through OSPA is not required.

**Applications must include:**

- UNITE Pilot Grant application form (attached)
- Project Aims (1 page)
- Statement of previous research and project research plan (2 pages)
  - Briefly describe the significance, innovation, and approach.
  - Include a timeline for activities.
  - Describe plans beyond the pilot project, including dissemination plans and submissions for external funding **Please include specific publication outlets, plans for external funding and the date expected to apply for funding.**
  - References do not count toward the 2-page total.

- Include a 250-word bio for each investigator, with each investigator's role on the project clearly outlined.
- Budget/justification (1 page)
  - Provide detailed justification for each budget item or category.
  - Allowable expenses include: manuscript preparation costs, student research assistants, equipment, travel costs associated with conducting the research, costs associated with convening a conference, registration for conference attendance, up to 1 month of summer salary for faculty on 9- or 10-month contracts, participant payments and other standard research expenditures.
  - Non-allowable expenses include office supplies, meals, food, and/or drinks, faculty overloads, indirect costs, and salary for 11- or 12-month faculty.
  - Note: the review committee will make budgetary recommendations that may impact the final award amount.
- Memo from the college or department business officer stating where to transfer the pilot grant award if the project is selected for funding (1 page).
- Statement of collaborative support from the PI's department or college ADR (1 page).
  - Examples of collaborative support may include but are not limited to: monetary support for the project, effort from a staff member to assist with project execution, release of duties to execute the project, etc. The collaborative support by the college/department for UNITE research initiatives aligns with the university's strategic plan and forwarding DEI efforts.
- Letter(s) of support (e.g., community partners, consultants, data, or facilities access if needed to complete the project)
- Should any component of the research theme require the use of human subjects, please indicate whether Institutional Research Board approval has been submitted.

### **Reporting Requirements**

All publications, presentations, and other creative activities resulting from this award must include the following acknowledgment: "Funding was provided, in part, by the UNited In True Equity (UNITE) Research Priority Area at the University of Kentucky." **A final report that is one (1) page in length is due at project completion. It must detail the tangible results, e.g., status of external grant submission, citations from publications, presentation, and next steps.**

Recipients are expected to be responsive to ongoing contact from the UNITE RPA to assess progress and outcomes. Awardees are also required to present findings at UNITE-sponsored events upon request.

### **Application deadlines and key dates:**

**11/30/2023:** Applications due

**02/16/2024:** Selected applicants notified (no later than)

The project is expected to end 12 months from the project start date. No-cost extension requests will not be approved. The project start date is dependent on IRB approval and disbursement of funds but must be within 45 days of the award notification date. **Funding may be withdrawn if the project is not started within 45 days of award notification. Projects must have IRB and other applicable required regulatory approvals in place before funding will begin.**

Please address specific application questions to the UNITE RPA ([UNITE-RPA@uky.edu](mailto:UNITE-RPA@uky.edu)).

## **Review Criteria**

The selection committee, and possibly external reviewers, will review proposals. The review committee will also assess whether the proposed budget and timeline are appropriate for the scope and nature of the project and whether there are any human subjects considerations that may affect study implementation. Each proposal will be evaluated based on the following criteria:

**Significance:** (i.e., Does the project address an important issue in the field? Does the study have potential to generate knowledge relevant to equity? Is the project accessible to a broad audience and rooted in constituent communities?)

**Innovation:** (i.e., Does the proposal utilize novel theoretical concepts, approaches, methodologies, instrumentation or apply existing concepts to new problems?) Preference will be given to proposals for interdisciplinary and intersectional works.

**Approach:** (i.e., Are the intended research activities well-described and feasible? Are the overall strategy, methodology, and analyses well-reasoned and appropriate to accomplish the specific aims of the project?)

**Investigator(s):** (i.e., Does the PI have the appropriate experience and training, evidence of productivity and/or potential to be an investigator in the area of equity? Does the PI and research team have the required expertise and experience to conduct the proposed research study? Does the project include scholars at different career stages, from undergraduates to senior scholars?)

**Evidence of future research and funding potential:** (i.e., Does the proposed research show clear evidence of potential for future funding in equity research? Does the project have public relevance, accessibility, and intellectual promise?)



## UNITE HUMANITIES PILOT GRANT APPLICATION FORM

### Section A: CONTACT INFORMATION FOR PRINCIPAL INVESTIGATOR

Name: \_\_\_\_\_

Title: \_\_\_\_\_

College: \_\_\_\_\_

Department: \_\_\_\_\_

Email: \_\_\_\_\_

UNITE RPA Member:

Yes

No

### Section B: OTHER PRINCIPAL INVESTIGATOR(S), CO-INVESTIGATOR(S), OR COLLABORATOR(S)

Name: \_\_\_\_\_

Role on project: \_\_\_\_\_

College: \_\_\_\_\_

Name: \_\_\_\_\_

Role on project: \_\_\_\_\_

College: \_\_\_\_\_

Name: \_\_\_\_\_

Role on project: \_\_\_\_\_

College: \_\_\_\_\_

Name: \_\_\_\_\_

Role on project: \_\_\_\_\_

College: \_\_\_\_\_



## UNITE HUMANITIES PILOT GRANT APPLICATION FORM

### Section C: DEPARTMENT BUSINESS MANAGER

Individual specific to PI's college or academic unit

Name: \_\_\_\_\_

Title: \_\_\_\_\_

College: \_\_\_\_\_

Department: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### Section D: TITLE OF PILOT PROJECT

Pilot Project Title:

### Section E: BUDGET

Proposed Dates

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

### Section F: RESEARCH AREA

Cancer

Cardiovascular

Diabetes and Obesity

Energy

Equity

Materials Science

Neuroscience

Substance Use Disorder

Other, please specify:

\_\_\_\_\_



## UNITE HUMANITIES PILOT GRANT APPLICATION FORM

### Section G: PRIOR REVIEW

- **Has this project been previously submitted for internal grant funding?**

Yes  No

*If Yes, please provide:*

- Date Submitted: \_\_\_\_\_
- Grant Mechanism (e.g., IRC, VPR pilot funding): \_\_\_\_\_
- Score & Summary of Feedback:  
\_\_\_\_\_

- **Has this project been previously submitted for external grant funding?**

Yes  No

*If Yes, please provide:*

- Date Submitted: \_\_\_\_\_
- Grant Mechanism/Funding Agency (e.g., R03, NIDA): \_\_\_\_\_
- Score & Summary of Feedback:  
\_\_\_\_\_

### Section H: REVIEW/APPROVAL REQUIRED BY UNIVERSITY POLICY & FEDERAL LAW

- **Does this project involve the use of human subjects?**

Yes  No

*If Yes, the project MUST be reviewed and approved by the appropriate Institutional Review Board (IRB) prior to funding start. Please provide:*

- IRB Protocol Number: \_\_\_\_\_
- Date Approved: \_\_\_\_\_
- If not approved yet, IRB date submitted \_\_\_\_\_



# UNITE HUMANITIES PILOT GRANT APPLICATION FORM

## Section I. Abstract (300 words or fewer)