UK Responsible Conduct of Research & Scholarly Activity Resource Document

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UK Office of Research Integrity (ORI) Resources:

- **UK ORI** (Provides links to ORI websites and related resources): https://www.research.uky.edu/office-research-integrity

- **Human Research/Institutional Review Board (IRB) website** (Includes links to set up ORI consults, NHR requests, office hour information, and ORI updates as well as information on the IRB process, reliance information, training, ORI contact information, and educational resources): https://www.research.uky.edu/office-research-integrity/human-research-irb

- **Responsible Conduct of Research and Scholarly Activity (RCR) website** (Provides RCR updates, information, and training dates): https://www.research.uky.edu/responsible-conduct-research

- **UK Electronic Research Notebook (LabArchives) website** (Provides access and information on LabArchives including setting up a new account, logging in, and benefits):
  - Website: https://www.research.uky.edu/ERN
  - Email: LabArchives@uky.edu

- **UK Research Misconduct website** (Provides research misconduct facts and ways to report it) https://www.research.uky.edu/research-misconduct
  - **iThenticate plagiarism software resource**: https://www.research.uky.edu/research-misconduct/ithenticate-uk

    *The Vice President for Research (VPR) has purchased an iThenticate subscription for researchers including graduate students. Each RCR-compliant researcher or graduate student will receive 3 credits (uploads). Additional information can be found via the link provided.

    NIH provides the iThenticate plagiarism check software for selected users at this website: https://www.nihlibrary.nih.gov/about-us/news/ithenticate-plagiarism-checking-service-nih-library

  - **UK Authorship and Collaboration webpage** (provides information, guidance, and resources for developing authorship agreements between researchers): https://www.research.uky.edu/research-misconduct/authorship-and-collaboration

UK Research Offices and Related Resources:

- **UK Center for Clinical and Translational Science** (Provides a broad spectrum of services, resources, and expertise to catalyze innovative and multidisciplinary health research)**:** https://www.ccts.uky.edu/

- **UK Office of the Attending Veterinarian/IACUC** (Provides information on animal research studies): https://www.research.uky.edu/office-attending-veterinarian

- **UK Office of Sponsored Projects** (Provides contacts, training, and support for grants and awards): https://www.research.uky.edu/office-sponsored-projects-administration

- **UK Office of Proposal Development** (Conduct funding searches and distribute funding alerts, assist in the preparation of competitive grant applications and honorifics nominations): https://www.research.uky.edu/proposal-development-office

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- **UK Office of Technology and Commercialization** (Provides resources for collaborating with industry partners, submitting patents and technology start-ups): https://www.research.uky.edu/office-technology-commercialization/policies

- **UK Innovate** (Provides contact information for UKs Innovate team as well as information on technology commercialization, corporate partnerships, and innovation training): https://www.research.uky.edu/ukinnovate

- **UK Good Research Practice Resource Center** (Includes contact, training, and resources for good research practices): https://www.research.uky.edu/good-research-practice-resource-center

- **UK Graduate School** (Provides information on student funding, faculty and staff resources, and graduate student information): https://gradschool.uky.edu/

- **UK Graduate School Office of Postdoctoral Affairs** (Includes postdoc events and educational resources): https://www.uky.edu/postdoc/
  - Email: joseph.lutz@uky.edu
  - Address: Ezra Gillis Building, 502 Administration Drive, Lexington, KY 40506-0033
  - Make an appointment: https://outlook.office365.com/owa/calendar/OfficeofPostdoctoralAffairs1@l.uky.edu/bookings/

- **EHS Laboratory Safety Training** (Provides safety checklists, safety training classes, EHS contacts, and accident reporting resources): https://ehs.uky.edu/classes/

- **UK Faculty mentoring resources** (Provides links to mentorship books, articles, podcasts, and examples of mentorship programs and policies): https://www.uky.edu/ofa/faculty-mentoring-resources

- **UK Healthcare Corporate Compliance Office** (Provides a centralized location for reporting illegal, unethical, or abusive conduct): https://ukhealthcare.uky.edu/staff/corporate-compliance

- **UK Libraries:**
  - Research & Scholarship (Support at every stage of your research): https://libraries.uky.edu/research-scholarship
  - Research Data Services at UK: Plan (Provides information and resources on data management, preservation and sharing): https://libguides.uky.edu/research_data/plan
  - Medical Center's Guides Library (Customized based on disciplines and/or courses): https://libguides.uky.edu/MCL
  - EndNote 'How to' guide (Provides a link to download EndNote, guides, and contacts for support): https://libguides.uky.edu/endnote

- **UK's Robert E. Hemenway Writing Center** (Provides resources to begin and develop projects including source citing, writing styles, and effective communication): https://wrd.as.uky.edu/writing-center

- **SuRE Resource Center** (An NIH-funded resource center for under-resourced academic institutions to build research capacity and increase NIH funding success.): https://www.research.uky.edu/sure-resource-center

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- **UK ADVANCE** (The transdisciplinary UK ADVANCE Team exists to define and develop recommendations for the responsible use of generative artificial intelligence (AI) at the University of Kentucky.): https://advance.uky.edu/
  - Spring 2024 Guidelines and Recommendations for Generative AI in Instructional Contexts: https://advance.uky.edu/sites/default/files/2023-12/to%20post_UK-ADVANCE-instructional-guidelines-14Dec2023.pdf
  - Guidelines and Recommendations for the Use of Generative AI in Clinical Care: https://advance.uky.edu/sites/default/files/2024-03/uk-advance-clinical-care-guidelines.pdf
  - UK ADVANCE Recommendations on the Use of Generative AI in Research and Scholarly Activity: https://advance.uky.edu/research-recommendations
- **UK CELT** (Center for the Enhancement of Learning and Teaching) (Provides resources for engaging, inclusive, and innovative approaches to teaching and learning.): https://celt.uky.edu/
  - Generative AI Resources: https://celt.uky.edu/ai-resources
- **UK Office for Faculty Advancement** (Provides support and resources for the promotion and tenure programs and process, offer faculty development opportunities, foster recognition of faculty achievements in both scholarship and teaching, partner with units to recruit, retain and support a diverse faculty, and promote leadership development of faculty into academic positions.): https://ofa.uky.edu/

UK Safe Working Environment Resources:

- **UK Americans with Disability Act (ADA) Compliance** (Explains ADA compliance and includes contact information for ADA specialists at UK): https://oeo.uky.edu/user/login?destination=/key-priorities/ada-compliance
- **UK Office of LGBTQ* Resources** (Supports education, advocacy, and community building for members of the LGBTQ* community on campus): https://www.uky.edu/lgbtq/
- **UK Office for Student Success Disability Resource Center** (Provides support and accommodations to students with documented disabilities): https://www.uky.edu/DisabilityResourceCenter/
- **UK Office of Equal Opportunity** (OEO handles complaints of discrimination, harassment, and sexual misconduct for the University of Kentucky):
  - Address: 18th Floor, Patterson Office Tower, University of Kentucky, Lexington, KY 40506-0027
  - Phone: (859) 257-8927; fax: (859) 323-3739
  - Website: https://oeo.uky.edu/
  - Discrimination, harassment, or sexual misconduct reporting form: https://cm.maxient.com/reportingform.php?UnivofKentucky&layout_id=30
- **UK Center for Support and Intervention** (Provides a central point of entry for concerns regarding students and employees and connecting individuals to resources.): https://www.uky.edu/concern/
- **UK Human Resources webpage** (Provides employee information including the staff handbook, employee relations information and employee training): https://www.uky.edu/hr/home

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- **UK Human Resources webpage for work-life balance resources** (Offers information on UKs work/life balance and various options that UK provides): https://www.uky.edu/hr/work-life-and-well-being

- **UK Ombudsman** (Addresses Student Academic Rights and problems concerning the commission of academic offenses): Website: https://ombud.uky.edu/

- **UK Violence Intervention and Prevention (VIP) Center** (Provides a place for all students, faculty, and staff in the UK community to speak confidentially with a staff person about interpersonal (sexual and gender-based) violence issues. Staff will listen and help individuals explore options and resources.):
  - Website: https://www.uky.edu/vipcenter/
  - Address: 160 Avenue of Champions, Room C316, Gatton Student Center
  - Phone: 859-257-3574

- **UK Police Department**:
  - Website: https://www.uky.edu/police/
  - In case of an emergency, UK Police can be contacted at one of the following: On-campus caller dial 911; off-campus callers dial (859) 257-8573; cell phone users can call via #8573.
  - LiveSafe app: a personal safety mobile app UK provides to all students, faculty, and staff to download for free. The app provides a quick, convenient, and discreet way to communicate directly with the University of Kentucky Police Department about potential risks and threats before they escalate, thereby enhancing your overall safety. https://police.uky.edu/safety/livesafe
  - Sexual assault resources: The University of Kentucky offers a variety of resources, which can be found at https://studentsuccess.uky.edu/get-help. If you are a victim of sexual assault and would like help, you can call UK Police's Special Victims Unit at 859-257-8573 to speak with an advocate.

- **UK Employee Affinity Groups** (Comprised of groups of employees who share common interests and wish to build community, articulate collective concerns, and promote employee wellbeing.): https://oid.uky.edu/employee-affinity-groups

UK Policy Resources:

- **UK's Data Retention and Ownership Policy** (Information and resources to ensure compliance with applicable laws and regulations requirements (both internal and external) with respect to Research Data management practices, data storage, data security, sharing, and dissemination of Research Data): https://www.research.uky.edu/research-misconduct/data-retention-and-ownership-policy

  - **Laboratory Data and Material Management and Processes** (Responsibilities related to the access and management of data and materials developed and/or maintained in University laboratories): https://www.research.uky.edu/vice-president-research/labdata

- **UK Ombudsman plagiarism resource/policy** (Provides contact information and resources regarding academic conflicts): https://ombud.uky.edu/students/what-plagiarism

- **UK's Administrative Regulations (AR):** Administrative Regulations are policies adopted by the President to implement the Governing Regulations and provide for the general administration and oversight of the University.

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Link to all ARs: https://www.uky.edu/regs/administrative-regulations-ar

Select ARs:

- **AR 6:1 Harassment and Discrimination**: https://www.uky.edu/regs/sites/www.uky.edu.regs/files/files/ar/ar6-1.pdf
- **AR 6:2 Policy and Procedures for Addressing and Resolving Allegations of Sexual Harassment Under Title IX and Other Forms of Sexual Misconduct:** https://www.uky.edu/regs/sites/www.uky.edu.regs/files/files/ar/ar_6.2-interim-final_08_14_20_1.pdf
- **AR 7:1 Research Misconduct:** https://www.uky.edu/regs/ar7-1
- **AR 7:4 Human Subjects Research Protection and Institutional Review Boards:** https://www.uky.edu/regs/ar7-4
- **AR 7:5 Institutional Program for Animal Care and Use:** https://www.uky.edu/regs/ar7-5
- **AR 7:6 Intellectual Property Disposition and Administrative Regulation:** https://www.uky.edu/regs/sites/www.uky.edu.regs/files/files/ar/ar7-6.pdf
- **AR 7:9 Institutional Conflicts of Interest Involving Research:** https://www.uky.edu/regs/ar7-9

External Resources:

- **U.S. Department of Health and Human Services (DHHS) Office of Research Integrity (ORI)** (Provides information and resources on RCR research and misconduct as well as general research information):
  - Website: https://ori.hhs.gov/
  - *Introduction to the Responsible Conduct of Research*: https://ori.hhs.gov/sites/default/files/2018-04/rcrintro.pdf
  - Forensic tools: https://ori.hhs.gov/forensic-tools
- **Office for Human Research Protection (OHRP) Educational Resources** (Provides updates and links to education and outreach resources): https://www.hhs.gov/ohrp/education-and-outreach/index.html
- **Zotero** (A free tool to help collect, organize, annotate, cite, and share research)**:** https://www.zotero.org/
- **PubPeer** (Enables scientists to search for their publications or their peers' publications and provide feedback and/or start a conversation anonymously.): https://pubpeer.com/static/about
- **Retraction Watch** (blog reporting on retractions of published works): https://retractionwatch.com/
- **COPE (Committee on Publication Ethics)** (Brings together all those involved in scholarly research and its publication to strengthen the network of support, education and debate in publication ethics.): https://publicationethics.org/